**Minutes of the Brundish Parish Council Meeting held on Tuesday, 30th April 2019 at 7:45pm at the Village Hall.**

**Present**: Cllr A Bryant (Chairman), Cllr G Western, Cllr K Banham, Cllr A St Quinton, Cllr C Evans-Hendrick, Cllr C Atkinson, Clerk Mrs D Bedwell, County Cllr M Hicks and one member of the public.

1. **To receive apologies for absence:** Apologies had been received from Cllr D Palmer.
2. **To receive any declarations of interest with regards to items on the agenda and additions to register:** None received.
3. **Meeting open for 5 minutes to allow members of the public to speak:** There wereno reports from members of the public.

1. **To receive County Cllr M Hicks’ report:** Cllr M Hicks report had been circulated ahead of the meeting and was presented by Cllr Hicks at the meeting.

1. **To approve the minutes of the Parish Council Meeting held on 12th March 2019: It was** resolved to approve the minutes as a true record of the meeting held.
2. **To consider matters pertaining to the Village Green (including play area and grass cutting contract):** It was resolved to approve the quote received from a local contractor for the grass cutting of the village green, at a cost of £35 per cut. Cllr Atkinson continued to work through the various aspects of new play equipment provision.
3. **Planning matters:**
	1. To consider applications received and note planning decisions: There had been no further planning applications for consideration.
	2. Matters pertaining to “The Crown”: Notification of the recent decision regarding the application for change of use had been received. There was a general sense of disappointment at the impending loss of this village amenity.
4. **Finance**
	1. To approve accounts for payments and note receipts and bank balances: It was resolved to approve the accounts for payment, as follows:
5. To approve the Annual Governance Statement (Section 1 of the AGAR Part 2) for Year ended 31 March 2019): It was resolved to approve the Annual Governance Statement.
6. To consider and approve the Annual Accounts for year ended 31 March 2019: It was resolved to approve the annual accounts.
7. To consider and approve theAsset Register for the year ended 31 March 2019: It was resolved to approve the asset register.
8. To approve the Accounting Statements (Section 2 of the AGAR Part 2) for year ended 31 March 2019: It was resolved to approve the accounting statements.
9. **To note any other correspondence received and agree action needed:** All correspondence received had been circulated to members and no further responses were needed.
10. **Chair’s urgent business:** any items not on this agenda but of such urgency as to merit, in the Chair’s opinion, immediate action: The matter of access to the building society bank account was raised, as members had been informed of the need to minute the change of names on the bank mandate in order for news instructions to be set up. For this purpose, it was resolved to approve a new bank mandate with Cllrs C Evans-Hendrick and Cllr A Bryant as the new signatories.
11. **Reports from Councillors/ items for addition to the next agenda:** There were no further matters reported. Cllr A St Quinton, who was stepping down from office, gave a brief speech about his long service as a parish councillor.
12. **Elections 2019 –** Update: The list of elected councillors had been circulated to members. It was hoped one of the councillors who had stepped down would return t the Council through co-option at the nest meeting.
13. **Date of next meeting: 15 May 2019 (APM followed by APCM)**